

## **UCC Board of Trustees Meeting Tuesday, July 12, 2022 – 6:30-7:30 PM**

**Held via Zoom**

### **Board of Trustees Attendance:**

Valerie Hsu, Executive Director  
Jenny Afkinich, President  
Melissa Affolter, First Vice President  
Laurie Coltri, Second Vice President  
Kevin Mercer, Treasurer  
Jim Johnston, Secretary  
Sarah Basehart, Member at Large  
Chris Crandell, Member at Large

Guests – John Harris, John Guy

### **AGENDA**

- Opening Words and Chalice Lighting —Jenny Afkinich (5 min.)  
When giving is all we have
  
- Spiritual Practice —Jenny Afkinich - Jenny led the Board in an initial review of the Board Covenant, drafted at the 2021 Board retreat for possible edits for this year's Board. Several ideas were discussed for modifications and the Board tabled action for a full review at the Board retreat in August.
  
- Consent Agenda (2 min.)
  - Board of Trustees Meeting Minutes – June 11, 2022
  - Incidentals Report – July 2022
  - Treasurer's Report – May 2022Approved by unanimous consent
  
- Old Business
  - Group Relations Workshop Follow-Up – Jim and Chris provided brief updates. The Facilitator's report should be completed soon, and the workshop's resulting "enabling action" groups are currently forming. The Board agreed that we should revisit the recommendations made by the Trust & Reconciliation Committee in 2021 to see where they align or are reflected in the workshop's enabling action groups.
  
- New Business
  - Signatory Change – Bank Accounts

Motion by Kevin/2<sup>nd</sup> by Melissa to update the signatory authorization for the First National Bank UCC accounts to reflect Jenny Afkinich, president; Melissa Affolter, First Vice President; Kevin Mercer, Treasurer; and Valerie Hsu, UCC Executive Director.

Approved unanimously

- Treasurer's Report Detailed—Kevin Mercer presented an overview of the monthly treasurer's report highlighting a number of features, including: the data is lagged by approximately two months, the report presents monthly and Year-to-date actual to budget comparisons, and payroll represents the largest expense. The operating account assets include the reserve fund. The Board discussed possibly reflecting the reserve as a separate line item and combining the Building Fund line with the Other Assets line. Kevin will consider the suggestions and provide additional information on the Congregation's financial operations and reporting at future Board meetings.
- Assignments
  - Welcome & Announcements Schedule
  - For next Board meeting (August 9, 2022)
- Upcoming
  - Board Retreat: August 20<sup>th</sup> at OBIC
- Closing Words—Jenny Afkinich  
A Prayer for all Humanity